Notice

On March 20, 2020, Illinois Governor Pritzker issued Executive Order No. 8 in response to the COVID-19 pandemic. In his Executive Order, Governor Pritzker explicitly stated that certain businesses were considered "Essential" and "are encouraged to remain open."

Governor Pritzker classified "construction" as part of Illinois Essential Infrastructure and also included businesses that support construction as an "Essential" Businesses.

It is our intention to operate during this time as Governor Pritzker requested. We also intend to honor and abide by the health and safety guidelines issued by the Center for Disease Control ("CDC"), OSHA, and other applicable health care authorities whenever possible.

A copy of the Company's guidelines for operating during the pandemic (and under Governor Pritzker's Stay at Home Order) is attached. They include maintaining the recommended Social Distancing whenever possible.

As you know, maintaining a six-foot distance between employees on a construction site is not always feasible. While we hope that you will come to work under these circumstances, we wanted to provide you the option of not doing so, at your discretion.

If you do not intend to report for work, please notify ________________.

SIGNATURE ACKNOWLEDGING RECEIPT HERE